



Embassy of the United States of America

U.S. Embassy Dublin

April 30, 2015

To: Prospective Offerors

Subject: Request for Quotations (RFQ) number SEI300-15-Q-0009

The Embassy of the United States in Dublin is currently seeking quotations from suitably qualified contractors for wheelchair vertical platform replacement services at is Ballsbridge Office, Dublin 4. The requirement is for decommission and removal of an existing vertical platform and supply, install, and commission a new unit.

Below is a Statement of Work (SOW) which describes the requirement in full.

A public site visit has been scheduled for Thursday May 7, 2015, at 11:00

Location; U.S. Embassy, 42 Elgin Road, Ballsbridge, Dublin 4

Attendance at the site visit is strongly advised so as to gain a complete understanding of the requirement. Those wishing to attend the site visit MUST submit names of attendees by return email not later than noon on Wednesday May 6, 2015.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due on or before Thursday May 14, 2015 @ 15:00.

Quotations may be delivered in hard copy at the above address or via email to Emmet Downey, email: DowneyEJ@state.gov

Sincerely,

Colin McCarthy

A/Contracting Officer

**SCOPE OF WORK
FOR
DISABLED VERTICAL PLATFORM LIFT REPLACEMENT
RFQ: SEI300-15-Q-0009**

OVERVIEW

The U.S. Embassy (EMBASSY) Dublin has a requirement for the replacement of the existing disabled vertical platform lift at the Chancery, 42 Elgin Road, Ballsbridge, Dublin 4. To this end, the Embassy requires quotations from suitably qualified contractors to complete the proposed work.

INTENT

Requirements in this Scope of Work (SOW) serve as direction to the contractor for the replacement of the existing disabled vertical platform lift at the Chancery. The contractor shall perform all services in accordance with trade professional standards of skill, care and diligence adhered to by reputable, first class craftsmen firms and shall conform to generally acceptable professional practices.

PROJECT DESCRIPTION

The EMBASSY intends to replace the existing disabled vertical platform lift at the Chancery with a new unit. The requirements below set forth the basis for the project.

Note: The platform lift is required to carry a wheelchair from one level to another in the same room (approximately one meter difference between levels). The platform lift is not required to pass through floors.

The contractor shall use only high quality, first class materials and components.

A site visit is scheduled for Thursday May 7, 2015 @ 11:00

Location: U.S. Embassy, 42 Elgin Road, Ballsbridge, Dublin 4

SCOPE OF WORK

Note: This is an official building of the U.S. Embassy; accordingly, the materials and fittings used should be of a standard consistent with a building of this historic significance and standing.

- 1.1. Remove and dispose of the existing platform lift.
- 1.2. Supply and install a new, commercial grade, disabled vertical platform lift. Retain the existing location, travel and capacity.
- 1.3. The platform lift shall have the following features as a minimum:
 - Compliance with applicable regulations that meet the requirements established in the most current Americans with Disability Act (ADA) and Architectural Barriers Act (ABA) editions or equivalent local/European regulations.
 - Landing doors which are self-closing with a mechanical lock and electrical contact.
 - Call stations at both landings.
 - Operational controls on the platform including a stop switch.
 - Keyed operation.
 - Provide a lockable service disconnect which will remove power (main and battery) from the unit; to be coordinated with the facility as needed.

- Battery backup which will operate the unit in either direction in the absence of normal power.
- Where ramps are required for ingress/egress, they shall be motorized and mounted to platform.
- Where ingress/egress is NOT a pass through design, provide power operated doors/gates.
- Provide platform protection for installations with open runways in the form of telescoping fascia, bellows or equivalent. Provide electrical monitoring when required (i.e. pan switches).
- A one year comprehensive warranty which includes labor and materials.

1.4. Provide detailed owner's manual in English. The documentation will include as a minimum:

- Wiring diagrams.
- Operational instructions.
- Maintenance instructions.
- Component lists and resources for sourcing spare parts.

1.5. Provide submittals for approval to include:

- Manufacturer, size, speed, capacity, finishes and code.

1.6. Provide any necessary changes to the current runway and railings needed to achieve code compliance. Where alterations are made, match existing finishes without demarcation.

1.7. Permanently and securely attach the unit to the building structure.

1.8. Once completed, perform acceptance testing with a U.S. government representative.

1.9 Make good work area.

General

1. All work is to comply with the local applicable regulations for works of this type.
2. The contractor will rectify any damage to all areas on completion of the works.
3. The contractor shall supply all materials and labor in order to complete the works.
4. All waste material is to be taken from site and properly disposed of by the contractor at the end of each work day. Disposal in a licensed waste facility.
5. Site is to remain tidy and safe at all times and cleaned up on completion of works.
6. All work to be carried out in a professional workmanship-like manner.
7. All documentation regarding warranties, guarantees and instructional literature are to be handed to the Contracting Officer.
8. All care must be taken to protect the flooring and ceiling below the work area.
9. Any variations are to be priced and approved in writing by the Contracting Officer before proceeding with the work.
10. The Contractor shall be responsible to verify all dimensions and check out the site conditions prior to ordering any materials or proceeding with any of the work.

11 Any costs associated with services subcontracted by the contractor shall be borne by and be the complete responsibility of the contractor under the fixed price of this contract

12. All materials and equipment incorporated into the project shall be new unless noted otherwise. The Contractor shall transport and safeguard all materials and equipment required for the project

13. Written proof of contractor liability insurance to be provided before commencement of works.

CONTRACTOR PROVISIONS AND DELIVERY SCHEDULE

The contractor shall supply everything necessary for the execution and completion of the works.

The Contractor shall provide submittals within 15 business days of award. Allow 10 days for review and approval.

The contractor will order equipment within 10 business days after receiving approved submittals. At this time, the contractor will provide an estimated delivery and installation date.

Provide owners documentation on the day of acceptance testing.

Provide a minimum of two weeks' notice for scheduling of final acceptance.

APPLICABLE STANDARDS

The installation shall conform with the Americans with Disability Act (ADA) and Architectural Barriers Act (ABA) using the most current edition of the following:

- ASME A18.1 Safety Standard for Platform Lifts and Stairway Chair Lifts, or, EN81-41 when it achieves ADA & ABA compliance.
- NFPA 70 National Electric Code
- Appropriate current local/European regulations pertaining to installation/operation of disabled platform lifts.

WORKING HOURS

Normal working hours at the site are 08.00 to 16.00 Monday through Friday with the site being closed on local or American holidays observed by the U.S. Department of State. Any necessary work to be carried outside these hours must be required in writing and approved by the Contracting Officer.

SECURITY REQUIREMENTS

Access to site: All contractors employees working on site shall first submit identification information to the Contracting Officer in order to be placed on the approved Visitors Access Roster. Details to include full name, date of birth and place of birth and registration details of vehicles entering the grounds.

SITE PREPARATION AND CLEANING UP

The contractor shall at all times keep the work area free from accumulations of waste materials. Before completing the work, the contractor shall remove from the work site and premises, any rubbish, tools, equipment, and materials that are not the property of the Government. Unsightly materials and debris including rags, garbage, and equipment should be removed as required.

CONTACT INFORMATION

Inquiries can be directed to:

Emmet Downey
Procurement Office
(1) 630-6241
DowneyEJ@state.gov

Please submit your proposal to Mr. Emmet Downey at the above email address by 15:00 on Thursday, May 14, 2015.

In lieu of an email submission, proposals may be submitted by hand or by mail to Mr. Emmet Downey, U.S. Embassy Dublin, 42 Elgin Road, Dublin 4, Ireland as long as it is received by the aforementioned deadline.